



Republic of the Philippines  
**MUNICIPALITY OF BALAYAN**  
Province of Batangas

## **OFFICE OF THE MUNICIPAL MAYOR**

### **ADMINISTRATIVE ORDER NO. 04, S. 2021**

#### **DESIGNATION OF MS. RAZELLE P. DE LOS REYES AS THE NEW LOCAL ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTION OFFICER (LEDIPO) OF THE MUNICIPALITY OF BALAYAN, BATANGAS**

**WHEREAS**, Mr. Cicero B. Alano was previously designated as the Local Economic and Investment Promotion Officer (LEIPO) in reference to Administrative Order No. 16, series of 2016 pursuant to Department of Interior and Local Governance (DILG) Memorandum Circular No. 2010-113 which enjoins local chief executives to designate their respective Local Economic and Investment Officer.

**WHEREAS**, LEIPO was renamed as Local Economic Development and Investment Promotion Officer (LEDIPO) in DILG MC No. 2020-167 dated October 13, 2010 which defines the LEDIPO as the focal person in the local government unit whose function is to facilitate the preparation, coordination, and execution of local economic development and investment promotion policies, programs, projects, and activities of the municipal government.

**WHEREAS**, there is a need to reorganize and restructure certain offices, involved in business and investment promotion, and to streamline their functions.

**NOW, THEREFORE, I, EMMANUEL SALVADOR P. FRONDA II**, Municipal Mayor of Balayan, Batangas, by virtue of the powers vested in me by law, do hereby designate Ms. Razelle P. De Los Reyes as the Local Economic Development and Investment Promotion Officer (LEDIPO) to perform the functions of the position as specified under DILG MC No. 2010-113 and its amendments.

This designation shall be effective on March 09, 2021.

Issued this 09<sup>th</sup> of March 2021 at Balayan, Batangas.

  
**EMMANUEL SALVADOR P. FRONDA II**  
Municipal Mayor