



Republic of the Philippines
MUNICIPALITY OF BALAYAN
Province of Batangas

BIDS AND AWARDS COMMITTEE (BAC)
101 Plaza Rizal, Balayan, Batangas
Tel. No. (043) 2116-773

Invitation to Bid

ITB NO. JRF-2020-016

1. The Municipal Government of Balayan (MGB), intends to apply the sum of following, to wit:

Name of Contract	:	SUPPLY AND DELIVERY OF SCHOOL SUPPLIES AND MATERIALS
Location	:	DEPED Balayan
Approved Budget for The Contract (ABC)	:	Php 7,549,020.00
Project Duration	:	7 days
Source of Fund	:	Special Education Fund

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. Delivery of the Goods is required seven (7) calendar days after the notice to proceed. Bidders should have completed, within 2 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
2. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act.”

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. Interested bidders **may obtain further information** from **MGB Bids and Awards Committee (BAC) Secretariat** and inspect the **Bidding Documents** at the address given below from **9:00am to 4:00pm**.
5. A complete set of Bidding Documents may be acquired by interested bidders starting **September 7, 2020** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **PhP 10,000.00**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The Bids and Awards Committee (BAC) will hold a **Pre-Bid Conference on September 15, 2020 ; 10:00am at the 2/F Municipal Hall, Balayan, Batangas** which shall be open to all interested parties.
7. **Bids must be duly received** by the BAC Secretariat at the address below **on or before September 28, 2020 at 10:00am**. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **September 28, 2020 at 2:30pm** at BAC Secretariat Office, 2nd Floor, Municipal Hall, Balayan, Batangas. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. Line/lot item bidding applies. The BAC Activities are:

Pre-Procurement Conference	September 3, 2020 (9:00am)
Availability of Bidding Documents	September 7 to 28, 2020 (10:00am)
Pre-Bid Conference	September 15, 2020 (10:00am)
Deadline for Submission and Receipt of Bids	September 28, 2020 (10:00am)
Opening of Bids	September 28, 2020 (2:30pm)

9. The MGB reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

*MGB-BAC Secretariat
BAC Office
Municipal Government of Balayan
2nd Floor, Municipal Hall, Balayan, Batangas
Telefax No. 043-2116-773
Email Address: lotskie_1874@yahoo.com*

(Sgd.) ENGR. BRUNO M. VILLANUEVA
BAC Chairman